



Finance & Operations Committee of the Whole Report
Monday, January 16, 2023
Via Zoom
10:30 a.m.
Facilitator, Trustee Young

1. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES

2. PRESENTATION (10 MINUTES)

3. PROJECT UPDATES

a. Oceanside Community Track/Fundraiser

Trustee Young shared that the fundraiser dance held in November raised \$3500. Director of Operations Munro updated the Committee on the next steps to update the estimated costs of the project. A geotechnical survey is being done to confirm the underlayer of soil to better ascertain costs required for excavation. It is anticipated that the district will have a more accurate cost estimate in 2-3 weeks so as to establish the funding gap. District Track meet could be planned for in May/June depending on the project timelines.

4. ITEMS FOR DISCUSSION

a. District rental rates – Tenant Rates

Secretary Treasurer Amos provided the rationale for reviewing the District rental rates and fees. The Committee was reminded that rental rates were established in 2014 when the closed schools were made available to rent. Since that time operating costs have escalated and the facilities have not had the capital funds to support the needed work resulting in aging infrastructure. It was proposed and supported to increase the commercial rate from 13.50/sq. ft to 14.50/sq. ft, effective July 1, 2023.

b. Budget process – survey and amended budget timing

Secretary Treasurer Amos shared that, in the past, the amended budget would go to the Board in January. However, due to the unknown value of funding coming to support the general wage increases, and its likely release in the next couple of weeks, the budget would instead be presented to the Board in February so that it can be submitted to the Ministry by February 28. In the meantime, work will continue in preparing the 23/24 Annual Budget with the release of the public survey next week and the continued work to estimate enrolment projections and staffing allocations.

5. INFORMATION ITEM

a. 2023/24 Annual Facilities Grant Spending Plan

Director of Operations Munro shared that work to develop the AFG spending plan has begun with discussions being initiated with school and facility administrators. Recognizing that some district priorities are impacting the balance of the funds, he asked for a limit on project requests that could be done to support the needs of schools. The spending plan is to be submitted by May 31.

b. Ministry initiative – EV Charger at Family Place

Secretary Treasurer Amos gave a background to this item as an initiative coming forward from the Ministry of Citizen Services. As a tenant in the Family Place facility, they are looking for feedback on proposed sites. Director Munro is in conversation with them regarding the estimated timelines and the placement of the installation.

Doug Hopwood was introduced to the Committee and he provided some background information on his past work on the Solar project at False Bay. As a result of his recent work with Kwalikum Secondary students and regarding a presentation that he is preparing for their Climate Symposium, he requested some background data regarding the District's carbon footprint. District staff will connect with him to provide the information they have available.

c. Financial Summary, as of December 31, 2022

Secretary Treasurer Amos reviewed the financial summary as presented, highlighting that the district is generally within expectations for costs, but have increased costs for teachers and administrators due to the pay out of retroactive adjustments in December related to the negotiated revised salary grids.

d. BCSTA Climate Change WG – Final Report

Trustee Flynn provided an overview of the BC School Trustees Association Working Group's report, highlighting that it is a good compilation of best practices and links for interested Boards.

6. ITEMS FOR RECOMMENDATION TO THE BOARD

None

7. FUTURE TOPICS**8. NEXT MEETING DATE:**

Tuesday, February 21, 2023 at 10:30 via zoom (moved from Monday due to the Family Day Holiday)

9. ADJOURNMENT